

THE MOTION PICTURE INCENTIVE PROGRAM

Community Film Incentive Program



**Utah Governor’s Office of Economic Development
Utah Office of Tourism, Film & Global Branding
Utah Film Commission**

Governor: **Gary R. Herbert**
Lieutenant Governor: **Spencer J. Cox**
Executive Director, GOED: **Val Hale**
Deputy Director, GOED: **Theresa Foxley**
Managing Director of Utah Office of Tourism, Film & Global Branding: **Vicki Varela**
Director, Utah Film Commission: **Virginia Pearce**

The purpose of the Motion Picture Incentive Program (MPIP) is to encourage the use of Utah as a site for the production of motion pictures, television series and made-for-television movies. Utah’s crew, vendors, cast, natural scenic wonders and diverse topography provide a variety of magnificent settings from which the motion picture industry can choose to film part, or all of a production.

As part of the MPIP, the Community Film Incentive Program (CFIP) is designed for projects that have a Utah spend (Dollars Left in the State) of less than \$500,000. The CFIP is designed as a platform to foster new and up-and-coming local filmmakers and productions.

Contents

Page 1 Overview, CFIP Program Information

Page 2..... CFIP Review Criteria, Program Requirements, CFIP Application Information

Page 3 Application Process, Submission Deadlines & Dates

Application | 1..... CFIP Application

GRAMA – Attachment I GRAMA Request for Protected Record Status

OVERVIEW

The Community Film Incentive Program (CFIP) is a 20% post-performance incentive that offers a cash rebate on qualified dollars left in the State of Utah by a motion picture company.

The CFIP is designed as a platform to foster new and up-and-coming local filmmakers and productions. By investing in Utahns, our office is creating opportunities for new talent within the state's creative sector, while developing the next generation of Utah film crew.

The CFIP is available for narrative, documentary, episodic series and reality television productions that intend to be distributed commercially. All projects are subject to the availability of CFIP funds.

The CFIP is not available for the following production types:

- News, weather or current events
- Commercials or print campaigns
- Industrial, infomercial or corporate productions
- Live Broadcasts, award shows, gala events
- Sporting events
- Programs that solicit funds

CFIP PROGRAM INFORMATION

Program	Incentive Rate	Required Spend Range	Type of Incentive	Program Qualifications	Application Deadlines
Low Budget	20%	< \$500K	Cash Rebate	<ul style="list-style-type: none"> • 85% of cast & crew and at least one ATL crew members are Utah residents • Minimum \$100 a day for cast and crew 	Quarterly (Sept, Nov, Feb, May)

CFIP REVIEW CRITERIA

Projects will be reviewed based on the following criteria:

1. Utah Impact

- a. The extent to which the project has a storyline set in Utah
- b. Number of cast & crew that are Utah residents
- c. Number of Utah film students or graduates on the project
- d. The extent to which the project is suitable for all audiences

2. Economic Impact

- a. Amount of cast & crew wages that are industry standard
- b. The percentage of the project that is based in a rural area
- c. Number of production days in Utah
- d. Feasibility of the project with respect to its budget, financing, schedule and scope

3. Social Impact

- a. Production is environmentally responsible
- b. The diversity of the cast & crew
 - i. Gender, race, ethnicity, and/or veteran

MINIMUM PROGRAM REQUIREMENTS

Production companies must meet the following requirements to be considered for the CFIP:

1. CFIP Application must be completed and accepted PRIOR to the start of principal photography (see approval deadlines below)
2. Demonstrate the Utah production budget is 100% financed
3. Show a Utah Film Commission screen credit
4. Supply 3-5 production film stills
5. Grant access to ATL interviews and/or BTS footage*
 - o The production will produce the footage and deliver it to the UFC
 - o Or the UFC will be allowed on set to produce BTS footage and conduct ATL interviews.
6. Deliver an independent audit review from a Utah licensed CPA*

*ATL = Above the Line, BTS = Behind the Scenes, CPA = Certified Public Accountant

CFIP APPLICATION INFORMATION

The CFIP is not administered on a first-come, first-served basis. Submitting an application shouldn't be construed as a property right and neither the UFC nor the GOED Board is required to approve an application for a Utah film incentive. Each CFIP Application will be reviewed by the Utah Film Commission on a variety of economic, cultural and social factors. For more information contact our office.

Application Requirements

Only completed applications will be accepted, requiring the following to be attached:

1. Script
2. Line item budget
 - Total budget
 - Utah spend (qualified dollars left in the state)
3. Proof of financing documentation, one of the following is needed:
 - Completion bond
 - SAG bond
 - Payroll statement
 - Bank statement
 - In-studio financing letter or agreement
4. Attachment I - GRAMA (optional): this application and other records related to this application may be subject to public disclosure under Utah’s Government Access and Management Act (GRAMA). To request information be protected, please submit the ATTACHMENT I GRAMA form. More information on GRAMA can be found on the Utah Attorney General website.

APPLICATION PROCESS

1. The motion picture company submits a completed application via e-mail, in PDF format to Virginia Pearce at vpearce@utah.gov and ‘Cc’ Melissa Jackson at melissajackson@utah.gov.
1. The UFC will determine advancement of the production to the GOED Board.
2. The GOED Board will review a summary of the CFIP Application and will either approve or deny the CFIP Application.
3. UFC will notify applicant within 24 hours of GOED Board meetings.

DEADLINES & DATES 2016

CFIP Application Submission Deadlines

1. September 23, 2016
2. November 18, 2016
3. February 17, 2017
4. May 19, 2017

GOED Board Meetings

1. October 13, 2016
2. December 8, 2016
3. March 9, 2017
4. June 8, 2017



Motion Picture Incentive Program

Community Film Incentive Program

300 North State Street, Salt Lake City, UT 84114

Phone: 800.453.8824

Application Date: []

Project Information

Project Title []

Check off incentive requirements

- Utah spend is less than \$500,000
85% of cast and crew are local
At least one above the line crew is local

Estimated Dollars Left in the State: \$ []
Dollar Amount of Incentive Requested: \$ []
Project's Total Budget: \$ []

Project Type

- Feature, Documentary, Narrative, Short, Television Series, Other: []
Genre []

Production Company and Contact Information

Production Company - Entity that will claim the cash rebate.

Company Name: []
Type of Company/State Corporation: [] Federal Tax ID Number: []
Mailing Address: []
City: [] State: [] Zip: []
Telephone Number: []

Primary Contact Information

This contact receives State of Utah contract.

Company Name: []
Name: [] Title: []
Mailing Address: []
City: [] State: [] Zip: []
Telephone Number: []
E-Mail Address: []

Secondary Contact Information

This contact receives State of Utah contract.

Company Name: []
Name: [] Title: []
Mailing Address: []
City: [] State: [] Zip: []
Telephone Number: []
E-Mail Address: []

Production Company and Contact Information (Cont'd...)

Person completing the application, if different.

Name: Title:
Mailing Address:
City: State: Zip:
Telephone Number:
E-Mail Address:

Contact for Legal Issues and Legal Notices

This contact receives State of Utah contract.

Name:
Mailing Address:
City: State: Zip:
Telephone Number:
E-Mail Address:

Executive Producer(s) and Producer(s)

Executive Producer:

Add IMDb or resume link:

1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>

Producer:

Add IMDb or resume link:

1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>

Check if you plan to submit resumes to our office. Not required if a link is provided.

Director(s) and Principal Cast

Director:

Add IMDb or resume link:

1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>

Talent (Principals):

Add IMDb or resume link:

1. <input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>

Check if you plan to submit resumes to our office. Not required if a link is provided.

Budget Please Include a full budget with this application.

Complete Line Item Budget: \$

Document the amount of the complete budget to be spent in Utah as dollars left in the state: \$

100% Financing Documentation

Company Name: Contact Name:

Mailing Address:

City: State: Zip:

Telephone Number:

E-Mail:

Documentation of Financing:

Completion Bond

Is there a completion bond in place?

Yes Bonding Company Name:

No

Distribution Plan

Describe distribution plan (e.g studio pickup, festival circuit, etc.) (no more than one paragraph)

Script and Synopsis

Submit a synopsis (no more than one paragraph)

Script: Submit the most current draft of the complete script

The most current script has been submitted to the UFC.

A current script will be sent to the UFC.

A treatment has been submitted to the UFC.

A treatment will be sent to the UFC.

Note: A current draft of the script must be submitted before an application can be approved. A treatment may be substituted for a script in some cases. Please contact the UFC for more information.

Projected Totals

	Cast	Crew	Extras
Total number of			
Total number of Utah			
Average daily wage for Utah			

How many Above The Line crew members are Utah Residents and/or film students:

How many Above The Line crew members are diverse in ethnicity, race, gender or are veterans:

Utah Production Dates

	Start	Finish
Prep dates		
Principal photography		
Wrap dates		
Post production		

Total Number of Utah production days:

List other states where filming will take place and number of days.

Incentive

Why is it important to locate this film in Utah?

Are you considering, or have you applied for or received any other state, local or federal incentives or funding?

Other

Has the production company or producer ever filmed in the State of Utah? Yes No

Is the production company considering Utah for other projects? Yes No

Describe any outstanding material issues facing your production or company that could have a negative impact against the project going forward? If none, leave blank.

Other (Cont'd...)

References:

Credit or bank reference of production account:

Three professional industry references

Name	Title	Contact
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Other information you would like to provide:

Application Checklist

Please be prepared to submit the following materials with this application. Only complete applications will be accepted.

1. Script
2. Line item budget
 - Total budget
 - Utah spend (qualified dollars left in the state)
3. Proof of financing documentation, one of the following is needed:
 - Completion bond
 - SAG bond
 - Payroll statement
 - Bank statement
 - In-studio financing letter or agreement

Once complete, send all materials via E-mail: 'To' Virginia Pearce, vpearce@utah.gov, and 'Cc' Melissa Jackson at melissajackson@utah.gov. Handwritten applications won't be accepted.

I agree that I have full authority to represent the applying company for the MPIP and all information is complete and correct.

Name

Title

Date

ATTACHMENT I
REQUEST FOR PROTECTED RECORD STATUS

(Business Confidentiality Claim)

Name and Address of business and representative making this confidentiality claim (please print or type):

I request that the attached /enclosed information (record) provided to the Governor's Office of Economic Development (GOED), or any of its agencies (divisions or programs), be considered confidential and given protected status.

Description of the information (record) which is to be covered by this confidentiality claim and which you believe qualifies for protected status:

The Following reasons support this claim of business confidentiality; Please check (✓) all of the following which apply:

- 1. The Record provided is a trade secret (as defined in U.C.A. 13-24-2).
- 2. The record is commercial or non-individual financial information and disclosure of the information could reasonably be expected to result in unfair competitive injury to the provider of the information.
- 3. The record is commercial or non-individual information and disclosure of the information could reasonably be expected to impair the ability of GOED, or its agencies, to obtain necessary information in the future.
- 4. The record is commercial or non-individual financial information and the interest of the provider in prohibiting access to the information is greater than the interest of the public in obtaining access.
- 5. The information provided may contain the following (see U.C.A. 63G-2-305 for complete information on records which may be classified as protected):
 - a. The record would reveal negotiations regarding assistance or incentives offered by or requested from GOED for the purpose of encouraging a person to expand or locate a business in Utah, but only if disclosure would result in actual economic harm to the person or place GOED at a competitive disadvantage. (U.C.A. 63G-2-305(35))
NOTICE: Records evidencing a final contract may not be classified protected under this section.

Statement (a concise written statement supporting a business confidentiality claim is required, U.C.A. 63G-2-309(1)(a)), attach additional sheets if necessary.

NOTE: Claimant shall be notified if a record claimed to be protected is classified public or if the determination is made that the record should be disclosed because the interest favoring access outweigh the interest favoring restriction of access. Records claimed to be protected under this business confidentiality claim may not be disclosed until the period in which to bring an appeal expires or the end of the appeals process, including judicial appeal (unless the claimant, after notice has waived the claim by not appealing or intervening before the record committee). (U.C.A. 63G-2-309)

By _____ Date _____